



DT Technician

Applicant Pack

PROUD TO MAKE SUCCESS HAPPEN

Dear Applicant,

Thank you for your interest in applying to work at Uxbridge High School. It is a privilege to lead this school, and I am excited to share my ambition to provide a gold standard education. This appointment is crucial in fulfilling that ambition.

If you possess determination, drive, and moral integrity, we offer an exciting opportunity to be part of a fantastic school with a golden future. Uxbridge High School is a highly successful co-educational academy for students aged 11-18. The school is very popular and has grown considerably over the years, reflecting a rising trend in educational achievement. As the new Principal, I have chosen the colour gold for our logo to symbolise our ambition and commitment to the highest standards in everything we do. Our enrolment now stands at over 1,300 students, including 220 in our sixth form. We are a school of choice and are oversubscribed in all year groups.



We have much to celebrate, including a strong local reputation and a diverse, happy student body. Our staff are highly committed, enjoying very high levels of support, professional development, connection to a common purpose and a sense of community. We are based on an open and green campus which includes a range of state-of-the-art buildings and facilities.

At the heart of the school is its distinctive ethos and vision. Our **PROUD** values of positivity, respect, open-mindedness, uniqueness, and determination define our work. These values provide aspiration and structure for every student, whatever their starting point. We are proud to be a truly comprehensive school preparing students for life in modern Britain.

Academic performance is very good, across the school including the sixth form. We continue to recognise the importance of ensuring all students fulfil their ambitions and potential whatever these might be. They leave school as **PROUD** students with doors open for a bright future.

We have created a culture where staff and students are determined and committed to creating an environment where all can thrive. We hope you relish the opportunity to lead in a school which all stakeholders are proud to be involved with. We need leaders who are committed to nurture the ambitions of all students, right through the school until they are committed to their own aspiration and have the independence to apply to university, work as an apprentice, or excel in a unique field of their choice. Every endeavour and every aspiration are valued and celebrated. As a leader, you will ensure our teachers deliver lessons which give students the knowledge and skills, they need to be successful, but also create experiences that build character, positivity, and happiness. You will ensure students have positive attitudes in the classroom and beyond.

If our school priorities align with yours, I would welcome your application to join a school that creates optimism for the next generation. I very much look forward to reviewing applications in our search for the right person to lead Uxbridge High School into the future.

On behalf of the school, thank you for your interest in Uxbridge High School.

Louisa Seymour
Principal

Our School

Uxbridge High School is a vibrant, forward-thinking school that celebrates the academic, social, and emotional growth of each student. We take pride in our diverse, committed student body, supportive staff, and strong relationships with the wider community. As a truly comprehensive and multicultural school, we embody the spirit of modern Britain, valuing every child's unique journey and success.

Uxbridge High School Academy Trust believes in creating an environment that allows employees to be at their best. This is known by the community as our **gold** standard. Our commitment to our people, how we value and treat staff is set in our [People Strategy](#).

The Role

We are looking for a DT technician to support teachers in the delivery of design, technology and food technology lessons and to offer assistance to students. Your main tasks will include assisting in the maintenance of the design, technology and food technology rooms, including collecting and tidying away used equipment; preparing materials or ingredients for lessons; assisting in the maintenance and organisation of stock; and following the maintenance schedule for tools and machines and carrying out basic repairs where possible. You will have experience of working in a workshop or similar environment and have manufacturing skills including wood and metal and manufacturing processes. You will be able to perform routine maintenance on a range of machines including lathes, mills, band saws and circular saws. Relevant City & Guilds / health and safety certificates and experience of working in an educational setting are desirable.

Please take the time to view our [website](#) before making an application. This gives a fantastic insight into the life of the school.

Closing Date: Monday 21st April, midday

Start Date: Immediate

Contract: Permanent, Term – Time only
(38.4 weeks) Part - time (3
working days per week)

Salary: UHS Associate Pay Scales SCP6 –
SCP14. Actual salary £15,361 –
£17,323 (Salary varies
depending on days worked)

How to Apply:

- Completed application form on our [website](#)
- Include in the application your supporting statement (two A4 pages) outlining why you believe that you have the right skill set to undertake this role successfully. Please be sure to relate to the person specification and include examples of impact and evidence.

Should you have any questions about this role, please contact Danielle Fuller, Recruitment Officer on 01895 234 060 or recruitment@uhs.org.uk.

Uxbridge High School is committed to safeguarding and promoting the welfare of children and young people. All appointments will be subject to receipt of satisfactory enhanced DBS check and pre-employment checks



"To be part of an amazing school like this, you have to be PROUD. These values are part of everything we do and we are positive, respectful, open minded, unique and determined at all times. I feel so lucky to be at this school."

Mariam Razaie – Year 7



UXBRIDGE HIGH SCHOOL JOB DESCRIPTION: DT TECHNICIAN

Responsible to:	Curriculum Leader
Grade / Salary:	UHS Associate Pay Scales SCP6 – SCP14. Actual salary £15,361 – £17,323 (Salary varies depending on days worked)
Hours:	36 hours per week, 38 weeks plus two staff training days pa (the postholder may be required to work up to 5 days during the summer holidays for which time off in lieu will be given)
Overview of role expectations	
To be responsible to the Curriculum Leader and assist in the maintenance of the curriculum area's workshops and the provision of materials in all areas. Covering DT and Food Technology.	
Responsibilities and Tasks.	
1.	<p>Key Tasks:</p> <ul style="list-style-type: none">● To operate within the national, school and curriculum area policies and procedures under the guidance of the Curriculum Leader.● To follow the departmental maintenance schedule of tools and machines as directed. To carry out repairs where possible.● To assist in the maintenance of the curriculum area rooms including collecting equipment once it has been used and tidying it away.● To carry out tasks independently e.g. preparing materials, checking invoices as directed by the Curriculum Leader.● To support the curriculum area in the maintenance and organisation of stock rooms.● To maintain equipment and areas in line with statutory or school Health and Safety standards.● To offer assistance in line with experience where required with students' projects.● To assist teachers as appropriate with the delivery of the subject.● To liaise with the Curriculum Leader as line manager.● All round manufacturing skills.● Ability to organise effectively, work alone at times to ensure equipment ready and working for lessons.● ICT skills● Preferred knowledge of one or more of the following: lathes, mills, band saws, circular saws, PCB construction, CNC mills, arc welding, sewing machines, cookers, other machines/tools
2.	<p>Other:</p> <ul style="list-style-type: none">● To follow all health and safety regulations. To work at all times in a safe and appropriate manner. To report all concerns to the Curriculum Leader.
In addition, the role includes adherence to all safeguarding and other policies and procedures in place at Uxbridge High School.	
You will work under the reasonable direction of the Curriculum Leader and be prepared to carry out any other duties commensurate with the general level of this appointment.	
Name of Post Holder: _____ Signature: _____	
Date: _____	



UXBRIDGE HIGH SCHOOL PERSON SPECIFICATION: DT TECHNICIAN

Criteria

Qualifications / Education / Training

1. No specific qualifications are required.
2. Health and safety certificates / relevant City and Guilds / GNVQ qualifications or similar are desirable. *

Experience

3. Experience in a workshop or similar environment.
4. Experience of working in an educational setting. *

Skills, Knowledge and Abilities

5. All round manufacturing skills.
6. Ability to organise effectively, work alone at times to ensure equipment ready and working for lessons.
7. ICT skills.
8. Preferred knowledge of one or more of the following: lathes, mills, band saws, circular saws, PCB construction, CNC mills, arc welding, sewing machines, cookers, other machines/tools*.
9. An understanding of Health and Safety regulations and requirements.

Equal Opportunities

10. Commitment to equal opportunities and inclusion.
11. Ability to promote and support the school's Equality and Diversity Policy.

Disposition

12. Ability to work hard with competing deadlines and prioritising appropriately.
13. To be interested in children as individuals, in how they learn and be committed to the comprehensive ideal.
14. To believe in the importance of teamwork and a collaborative approach and be able to build supportive working relationships with colleagues both within and outside the school.
15. Demonstrate a diligent, "can do" attitude.
16. Energetic and enthusiastic, with a naturally positive outlook.

**Desirable*

PROUD TO MAKE SUCCESS HAPPEN

Our Vision

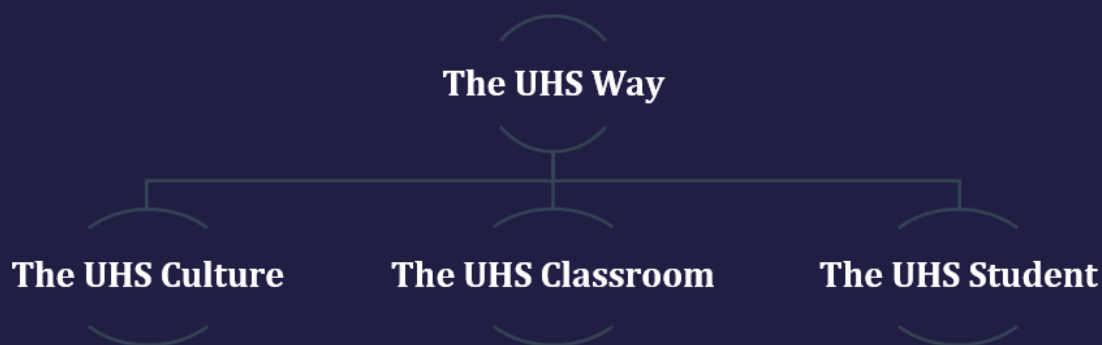
Uxbridge High School is a happy and ambitious school which enriches individuals academically, socially and emotionally.

The UHS Way

We develop the whole student in a safe, inclusive, and supportive environment. We nurture students' ambitions ensuring all are **PROUD** of their success.

The UHS Way is the foundation to everything we do, ensuring we:

- Provide exceptional learning experiences.
- Cultivate excellence in each student.
- Have a safe, respectful and happy community.
- Prepare students for future opportunities as global citizens.



Uxbridge High School students are **PROUD** to be:

POSITIVE to learn new knowledge and thrive on developing their skills.

RESPECTFUL and kind to all members of our school community and its environment.

OPEN MINDED and happy about all new opportunities.

UNIQUE in their demonstration of skills and talents.

DETERMINED to achieve their best in all areas of the curriculum.

Benefits & Rewards

Uxbridge High School employees benefit from:

- **Early finish on Fridays** (our students are dismissed at 1.00 pm)
- **We support flexible working:** 16% of our staff work flexibly (including 9% of teaching workforce and 37% of associate staff).
- We support **the work life balance** and **have family friendly policies:** we give our staff three paid days of special leave for medical appointments and three paid days for childcare/emergency leave.
- We offer **private health care** which includes: 24/7 GP and mental health helplines, medical diagnosis and treatment, physiotherapy, cancer support, social care advice and wellbeing hub, rewards and benefits.
- **July start for Early Careers Teachers**, paid induction for new starters, paid duties, interest free travel loans, interest free loan for ECTs (up to £1500), financial support for higher and further education.
- **Staff events:** Christmas lunch and end of year event, sport days.
- **Staff wellbeing:** staff wellbeing group, yoga sessions on site, running club, five annual INSET days to deliver exceptional CPD with TOIL days for twilight INSET which gives staff longer Christmas and Easter holidays, wellbeing is our appraisal target, Occasional Day off in Autumn.



FURTHER INFORMATION

We have energetic and dedicated teachers, middle leaders, and senior leaders at Uxbridge High School. The board of trustees is well established and is resolved to drive and support our future development.

We value the dedication of our staff and are mindful to create a work environment that ensures well-being and supports productivity in the classroom. Uxbridge High School was one of the first schools to fully partner with Teach First. We continue to support new recruits into the profession and value the energy that they bring. We are innovative, creative and flexible in our recruitment and development of all staff.

Our Facilities

We are fortunate to have an open campus with extensive playing fields. Our original school building, dating from the early 1900s, is still in use and is complemented by a range of more modern buildings. You will work in an exceptionally well-maintained school with high-spec specialist classrooms, laboratories and facilities.

Our most prestigious accommodation includes an excellent £6m sixth form centre, a state-of-the-art full size indoor sports facility and a new £2.1m art, drama and music centre.

Our Partnerships

To ensure the best opportunities for our students we have strong relationships with several local universities and partner schools in Hillingdon, nationally and internationally. We also work closely with organisations such as Teaching Leaders, Teach First, Be Her Lead and the Royal Shakespeare Company.

Our Website and Social Media

You can find out more about our work by looking at our public profile. Our website www.uhs.org.uk and a selection of our social media accounts, linked below, give a fantastic insight into the extensive opportunities that form such a valuable part of our curriculum and are used widely by parents and other stakeholders:

- twitter.com/uxbridgehighsch
- [instagram.com/uxbridgehigh](https://www.instagram.com/uxbridgehigh)
- www.facebook.com/uxbridgehighsch
-

We also have a LinkedIn page, giving updates and current vacancies:
www.linkedin.com/company/uxbridgehighschool/

Our Location

Uxbridge is in the London Borough of Hillingdon in West London. We are in an urban area with a rapidly expanding population, but have easy access to the green spaces surrounding London.

The school is close to Uxbridge town centre, which is served by bus and tube links to central London, and has easy links from Hayes and West Drayton which is served by the Elizabeth Line. The M4 and M25 motorways link us to the national road network and Heathrow Airport provides global connections.





UXBRIDGE
HIGH SCHOOL